



JAMES A. NOYES, Director

COUNTY OF LOS ANGELES

DEPARTMENT OF PUBLIC WORKS

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May 8, 2003

IN REPLY PLEASE

REFER TO FILE:

PD-5

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, CA 90012

Dear Supervisors:

**PARATRANSIT PROGRAM
PROPOSITION A LOCAL RETURN TRANSIT FUNDS
SUPERVISORIAL DISTRICT 1
3 VOTES**

IT IS RECOMMENDED THAT YOUR BOARD:

1. Approve the continuation of the paratransit service program for eligible patrons in the unincorporated areas of the First Supervisorial District for Fiscal Year 2003-04 for a total program cost of \$1,476,000. The paratransit program includes the following services: Azusa/Glendora, East Los Angeles, Rancho Los Amigos, Teen Mother, Walnut Park, WestCo, and Whittier, et al. Attachment A lists these services and their individual budgets, providers, and terms.
2. Authorize the Director of Public Works, or his designee, to negotiate the following three replacement agreements for paratransit service in the First Supervisorial District: The Azusa/Glendora paratransit service provided by the City of Azusa for a cost of \$108,000, Rancho Los Amigos paratransit service provided by the Los Amigos Research and Education Institute for a cost of \$45,000, and the Teen Mother paratransit service provided through the Hacienda La Puente Unified School District for a cost of \$7,000.
3. Instruct the Director of Public Works, or his designee, to sign the completed agreements.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

On January 4, 1983, your Board directed that funds for paratransit services should come from each District's allocation of Proposition A Local Return Transit funds at the discretion of each Supervisor. In Fiscal Year (FY) 1983-84 and in subsequent fiscal years, your Board approved paratransit service programs providing transportation opportunities for eligible patrons of the unincorporated areas of Los Angeles County.

The purpose of this action is to approve the continuation of the paratransit services for eligible patrons of the unincorporated areas of the First Supervisorial District and to authorize the Director of Public Works, or his designee, to negotiate and enter into replacement contracts for provision of services in certain areas in the First Supervisorial District.

The paratransit agreement for the Walnut Park area will expire on September 30, 2003. It will be combined with the Willowbrook/Athens/Rancho Dominguez service area in the Second Supervisorial District and awarded through a competitive selection process. This award will be submitted for your approval under a separate Board letter. In addition, the East Los Angeles and Whittier, et al., paratransit services are undergoing a competitive selection process and each will be submitted for your approval under separate Board letters.

Implementation of Strategic Plan Goals

This action meets the County's Strategic Plan of Service Excellence as it provides services to the public in a responsive manner. These services improve the mobility of the transit dependent patrons.

FISCAL IMPACT/FINANCING

This action authorizes the expenditure of \$1,476,000 for the continuation of the paratransit services program for eligible patrons in the unincorporated areas of the First Supervisorial District for FY 2003-04. Three existing agreements to provide the services will expire on June 30, 2003. This action authorizes the Director of Public Works, or his designee, to negotiate and enter into replacement agreements for these services for a combined FY 2003-04 expenditure of \$160,000. The three replacement agreements are with the following agencies (duration and FY 2003-04 cost are noted): The Azusa/Glendora paratransit service provided by the City of Azusa for a

cost of \$108,000 (2 year), Rancho Los Amigos paratransit service provided by the Los Amigos Research and Education Institute for a cost of \$45,000 (1 year), and Teen Mother paratransit service provided through the Hacienda La Puente Unified School District for a cost of \$7,000 (1 year).

The Westco paratransit service is provided under an existing agreement for a FY 2003-04 cost of \$182,000. The Walnut Park paratransit service is provided under an existing agreement, which will expire on September 30, 2003. The remaining three months of FY 2003-04 will cost \$24,000. These two previously executed agreements equal a combined FY 2003-04 expenditure of \$206,000. The continuation of the Walnut Park service will be awarded through a competitive selection process with an estimated cost of \$165,000 for the remaining nine months of FY 2003-04. The East Los Angeles and Whittier, et al., services will also be awarded through competitive selection processes with an estimated FY 2003-04 cost of \$770,000 and \$175,000, respectively, for a total of \$1,110,000 for new contracts.

Therefore, the FY 2003-04 paratransit program for the First Supervisorial District totals \$1,476,000, which includes the renewed services approved by this Board action for \$160,000, the previously executed service agreements for \$206,000, and the award of the Request for Proposals for an estimated total of \$1,110,000. Attachment A lists these services and their individual budgets, providers, and terms.

The aforementioned program will be financed from the First Supervisorial District's allocation of Proposition A Local Return Transit funds available in the proposed FY 2003-04 Transit Enterprise Fund administered by Public Works.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

These agreements will be in compliance with the mandatory jury service requirements as set forth in Los Angeles County Code, Chapter 2.203.010 through 2.203.090, Jury Service Program.

Upon your approval, we will inform the Los Angeles County Metropolitan Transportation Authority of the continuation of this program. Agreements will be approved as to form by County Counsel prior to submittal to the Director of Public Works, or his designee, for signature. The agreements will be submitted to the Director of Public Works, or his designee, for signature before the term of service begins. Any service(s) for which the agreements are not signed before the term of service begins will be reported to the First Supervisorial District office.

ENVIRONMENTAL DOCUMENTATION

On May 15, 2001, Synopsis 92, your Board found these services to be discretionary projects that are statutorily exempt from the California Environmental Quality Act pursuant to the Public Resources Code 21080 (b) (10) under transportation-related projects.

CONTRACTING PROCESS

The paratransit services for eligible patrons of the unincorporated County areas are provided primarily through participation in joint paratransit programs with cities and other governmental agencies adjacent to the unincorporated County areas and less frequently through contracts the County enters into with private for-profit or nonprofit transportation service providers.

Through participation in joint paratransit programs, the County benefits by a lower service cost due to economies of scale, better service to residents because of service coordination and, when available, subsidies provided through grants from the Los Angeles County Metropolitan Transportation Authority Proposition A Discretionary Incentive Grant Program. The Los Angeles County Metropolitan Transportation Authority's grant program provides financial assistance to agencies that coordinate paratransit services across jurisdictional boundaries.

The cities and other governmental agencies typically contract with private transportation service providers through a competitive selection and procurement. The County's share of the cost of the service is proportionately based on the number of unincorporated residents that use the service. When the County contracts directly with a transportation service provider, a competitive procurement process is also used.

The Honorable Board of Supervisors
May 8, 2003
Page 5

IMPACT ON CURRENT SERVICES (OR PROJECTS)

This action provides for the continuation of the current services.

CONCLUSION

Upon approval, please return two approved copies of this letter to Public Works.

Respectfully submitted,

JAMES A. NOYES
Director of Public Works

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Enc.

cc: Chief Administrative Office
County Counsel

**ATTACHMENT A
SUPERVISORIAL DISTRICT 1
PARATRANSIT PROGRAM
FISCAL YEAR 2003-2004**

<u>RENEWED SERVICE AGREEMENTS</u>	<u>PROVIDER</u>	<u>MULTIPLE YEAR TERMS</u>	<u>AGREEMENT EXPIRATION</u>	<u>2003-04 BUDGET</u>
Azusa/Glendora	City of Azusa (1)	2-YEAR	06/30/05	\$ 108,000
Rancho Los Amigos (All Districts)	Los Amigos Research and Education Institute (1)		06/30/04	\$ 45,000
Teen Mother	Hacienda La Puente Unified School District (1)		06/30/04	\$ 7,000
SUBTOTAL				\$ 160,000

PREVIOUSLY EXECUTED AGREEMENTS				
Westco (with SD 5)	City of West Covina (1)	2 YEAR	06/30/04	\$ 182,000
Walnut Park (with SD 2)	Oldtimers Foundation (2)	3 Months Remaining	09/30/03	\$ 24,000
SUBTOTAL				\$ 206,000

REQUEST FOR PROPOSAL - TO BE COMBINED AND AWARDED BY SEPARATE BOARD ACTION				
Walnut Park (with SD 2)	to be determined (2)	3-YEAR	to be determined	\$ 165,000
East Los Angeles	to be determined (2)	4-YEAR	to be determined	\$ 770,000
Whittier, et al (with SD 4)	to be determined (2)	4-YEAR	to be determined	\$ 175,000
SUBTOTAL				\$ 1,110,000

GRAND TOTAL				\$ 1,476,000
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NOTE: (1) City, Joint Powers Authority, or Governmental Agency
(2) Private Transit Service Provider